



School Rules

Comenius-Schule Mönchengladbach

1.0 Respectful Cooperation

We want a school where everyone feels comfortable and can learn successfully. That's why we follow shared rules and take responsibility for one another.

- 1.1 I am friendly, helpful, and respectful to everyone.
- 1.2 I respect every person as they are.
- 1.3 I follow the instructions of teachers and school staff.
- 1.4 I follow instructions promptly.

2.0 Rules for Social Interaction

- 2.1 I seek help from a teacher or school staff if there are problems.
- 2.2 I stay out of other people's conflicts.
- 2.3 I admit to my mistakes honestly.
- 2.4 I do not seek conflict.
- 2.5 I speak German on school grounds.

3.0 Behaviour in Lessons

- 3.1 I arrive on time for lessons and bring all necessary materials.
- 3.2 I participate actively in lessons.
- 3.3 I do not disrupt the lesson.
- 3.4 I do not leave personal belongings behind in classrooms.
- 3.5 I go directly to the next room when changing classrooms.

4.0 Behaviour on School Grounds and During Breaks

- 4.1 I enter the school only via Olefstraße.
- 4.2 I spend my breaks in the schoolyard.

4.3 At the beginning of school and after breaks, I wait at my assigned line-up spot in the schoolyard until I am picked up for class.

4.4 I do not throw objects that could harm others (e.g. snowballs) and I do not use water pistols.

4.5 I only enter the school building during breaks with permission.

4.6 I do not leave the school grounds without permission.

4.7 I do not ride an e-scooter or bicycle on school grounds.

4.8 I do not run or play in the school building.

4.9 I remain quiet in the school building.

5.0 Prohibited Items and Substances

5.1 I do not smoke on school grounds or during school events.

5.2 I do not bring drugs to school.

5.3 I do not bring weapons or dangerous objects to school.

5.4 I inform teachers or school staff if someone violates these rules.

5.5 I do not drink energy drinks, cola, or other highly sugary drinks.

6.0 Use of Smartphones

6.1 I switch off my smartphone before entering school grounds.

6.2 I do not use my smartphone on school grounds. A general ban applies.

6.3 I may only use my smartphone in justified exceptional cases and with permission from a teacher or school staff.

6.4 If I use my smartphone on school grounds, it will be confiscated. It can be collected from the secretary's office by a parent or guardian at the earliest on the next school day, by appointment.

6.5 I bring my smartphone at my own risk. The school is not liable for damage or loss.

6.6 I do not use smartwatches, private tablets, or other personal digital devices.

7.0 Cleanliness

7.1 I keep my school and its surroundings clean.

7.2 I do not spit on the ground.

7.3 I throw trash into the correct bins, even if it is not mine.

8.0 Use of Toilet Facilities

8.1 I leave the toilets clean and tidy.

8.2 I use soap, water, and paper sparingly.

8.3 I stay in the toilet only as long as necessary.

8.4 I respect the privacy of others.

8.5 I report any dirt or damage immediately.

9.0 Use of School iPads

9.1 I use the iPad only for school purposes.

9.2 I take good care of the iPad.

9.3 I do not use the iPad in the schoolyard.

9.4 I report any damage immediately to a teacher.

9.5 I do not use other people's iPads.

9.6 I only use the iPad in class with a teacher's permission.

9.7 I take photos, videos or audio recordings only with a teacher's permission.

10.0 Use of EduPage

10.1 I check EduPage daily for announcements, schedule changes, tasks, and grades.

11.0 Emergency Rules

11.1 I report accidents or hazards immediately to teachers or school staff.

11.2 I give first aid if asked by teachers or school staff.

11.3 I do not stare or crowd around during accidents.

11.4 I let emergency personnel do their work without interference.

11.5 In case of an alarm, I leave the building immediately and leave my belongings in the room. I use the escape routes and go directly to the assembly point. I wait there for further instructions.



Note:

These school rules are available in multiple languages. Just scan the QR code to read them in other languages.